



Anne Marie Bosler, CAP-OM  
Executive Administrative Partner  
KCT Consulting, LLC



As an Executive Professional Assistant with over 30 years' experience, Ms. Bosler serves as the Executive Administrative Partner at KCT Consulting, LLC, an executive coaching and organizational development practice.

Previously, Ms. Bosler held the position of Executive Administrative Assistant at SES, a satellite services company, providing support to the CEO and the CFO. Prior positions included over five years in human resources and over ten years in the medical profession. Ms. Bosler is a skilled, certified professional assuming extensive responsibility for all facets of administrative functions, as well as office management and project coordination.

Ms. Bosler received her Associates Degree from Thomas Edison University in New Jersey. She received her professional administrative certification from the International Association of Administrative Assistants (IAAP).

Recognized for her administrative proficiency, Ms. Bosler has been management and peer-nominated for many awards. She has received the President's Award and the Summit Award, as well as four management awards. In addition, she has been recognized for her commitment to community service in several areas.

Service contributions included non-profits like the Cub Scouts, Girl Scouts and several leadership roles in church events. For 30 years, Ms. Bosler presented marriage preparation classes to hundreds of engaged couples. Currently, Ms. Bosler volunteers on the Caring Neighbors Committee of her church.

Ms. Bosler has also been a member of the International Association of Administrative Professionals; has served in leadership positions in Beta Sigma Phi, an international women's organization; and has served on the Board of Directors for an international non-profit service organization.